



LIMEHURST COMMUNITY PRIMARY SCHOOL **ADMISSION POLICY**

Statutory Framework

- **Oldham Council is the admissions authority for all community schools in Oldham**
- **The statutory requirements of the school admission legislation and related regulation are published in the School Admission Code 2012. The Code details the mandatory requirements and refers to the statutory requirements**
- **The acts relevant to school admission and appeals;**

Equality Act 2010

Human Rights Act 1998

Schools Standards and Framework Act 1998

Education Act 1996

- **The Regulations relevant to school admissions and appeals are;**

The Schools Admissions Regulations 2012

The School Information Regulations 2008

Aims and Objectives

We seek to be an inclusive school, welcoming children from all backgrounds and abilities. All applications will be treated on merit, and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, the Local Authority adopt the procedure set out below to determine whether a child is to be accepted or not. It is the Local Authorities wish for parents and carers to find a place for their child at the school of their choice. However, this is not always possible, due to excess demand on the places available.

All schools are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of educational need that names the school. This is not an oversubscription criterion and all children with statements naming a school will be admitted before other children are offered a place.

At Limehurst the planned admission number (PAN admission) is 45 pupils per year group from Reception through to Year 6. We keep this number under review, and the Governors will apply to change the number if circumstance change.

Infant Class Size Legislation

Infant classes (those where the majority of children will reach the age of 5, 6 or 7 during the school year) must not contain more than 30 pupils with a single teacher. Additional children may be admitted under limited exceptional circumstances.

Duty to Comply with Parental Requests

Section 86 of the School Standards & Framework Act 1996 states that Local Authorities should make arrangements to enable parents of a child to express a preference as to the school at which their child is educated.

This duty imposed does not apply if compliance with the preference would prejudice the provision of efficient education or the efficient use of resources

Application Procedures- How parents and carers can apply for their child to be admitted to our school

Our school is a community school, and it determines the admission arrangements in agreement with the local authority (LA). The Admissions Authority for our school is therefore the LA, which publishes its entry regulations every year. Parents and carers can receive a copy of these regulations directly from the LA.

The LA's annual admissions prospectus informs parents and carers how to apply for a place at the school of their choice. Parents and carers have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. Application should be made on a form that can be obtained from the local Education Department, and should be returned by the date stipulated on that form. The school will notify parents and carers of the decision as soon as all the applications have been considered.

In this area, children enter school at the start of the academic year in which they become five. There is one admission date per year, early in September (i.e. when the autumn term begins). Therefore, parents and carers who would like their child to be admitted to this school during the year their child is five should ensure that they return the necessary application form by the prescribed date.

Oldham residents will apply for a Reception school place by using the on-line facility.

The application period will run from the time specified on the school application form.

Applicants received after the closing date will be regarded as late unless there are significant and exceptional reasons for the lateness. Proof of special circumstance will be required. Late applications are not considered until all on-time applicants have been allocated places.

A child's name will be automatically placed on the waiting list for any Oldham community school where they have been refused a place in the school's normal year of entry.

Oldham residents, who wish to apply for a place in the first year at school after the first school day of the academic year, or in any other age group at any time, will apply on the IN YEAR TRANSFER

APPLICATION FORM

Oversubscription Criteria for Community Primary Schools

If the number of applications exceed the admission number it will be necessary to determine which pupils there are enough places in the school for everyone who applies.

For all other applications the following criteria will be applied to prioritise children for admission to community and voluntary controlled primary schools;

1. Children in care or children who have previously been looked after will be given the highest priority for admission
2. Those children who are considered to exceptional medical or social reasons as to why they should attend a particular school. Parents will be required to submit evidence to support their application (please see LA Admission Policy notes for full details)
3. Those children who already have siblings at the school and who will be attending when their brother/ sister start in Reception (please see LA Admission Policy notes for full details)
4. Geographical proximity to school, with those families living next nearest to the school having higher priority. Distance is measured in a straight line between the home postcode and school post code (please see LA Admission Policy notes for full details)

Permanent Address

The only address the council can consider is the address of the adult with whom the child is permanently resident (please see LA Admission Policy notes for full details)

Monitoring and Review

This policy will be monitored by the Governing Body, who will always take due note of the guidance provide by the Local Authority and any relevant information.

The policy will be reviewed every two years, or earlier in the light of any changed circumstances, either in our school or the local area.

Last updated; September 2016

Next Review; September 2018