

OLDHAM COUNCIL



Limehurst Community Primary School
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26/09/2022

Head teacher
Mr M Roberts

Dear Parent/ Carer,

AUTUMN TERM NEWSLETTER 2, 2022

Parents' Evening

A parents' consultation event has been scheduled for Thursday 13th October, for pupils in Reception through to Year 6. It is our intention to hold this event at school, in person and face-to-face.

We will circulate further information (how to book etc.) closer to the day but please save the date.

Query or concern

If you have a query or concern, please do not hesitate to contact school at the earliest possible opportunity. The vast majority of queries or concerns can be resolved quickly once all the relevant information has been gathered. If you do have a query or concern about the education that we provide, please discuss the matter with your child's class teacher in the first instance. All teachers work hard to ensure each child is happy at school, and are making good progress; as such, teachers naturally want to know if there is a concern so that action can be taken before it affects a child's educational progress.

Teaching staff are available before and after school for parents to raise any queries or concerns **but please note, from 8.35am onward, teachers will be in their classroom and unavailable.** Please attend school before this time to raise a query/concern. **For a more formal discussion, please contact the school office to arrange a specific appointment** (either in person or via telephone call back).

In addition, please remember that for each part of school we have a Unit Leader who may also be able to help;

Mrs. Roberts (Assistant Head teacher)
Miss. Simpson (Unit Lead)
Mrs. Wright (Assistant Head teacher)
Mrs. Atherton (Unit Lead)

Nursery and Reception
Infants (classes 4, 5 and 6)
Lower Juniors (classes 7, 8 and 9)
Upper Juniors (classes 10, 11 and 12)



Senior Leadership

Mr. Wilson (Associate Head teacher & Deputy Safeguarding Lead) and Mrs. Taylor (Inclusion Manager & Designated Safeguarding Lead) will be stationed at the junior entry door from 8.40am to 9am if you need to discuss general pastoral care. In addition, a **senior member of staff** will be available at the main school doors from 9.05am until 9.25am for any other enquiry.

Mrs. Taylor oversees provision for Special Educational Needs. If you feel your child requires individual specific support, please arrange a **formal appointment**.

For a formal discussion please contact the school office to arrange a specific appointment (either in person or via telephone). **Naturally, if you feel a query or concern has not been resolved, please make an appointment via the school office to speak with me.**

Safeguarding update

At Limehurst we want to make sure that all the children in our care are kept safe and feel secure. This letter provides parents/carers with an update on school procedures. Please let us know if you think we may be able improve our provision in any way. A summary of the school's Safeguarding Policy including Child Protection can be found on the school website.

The people who have responsibility for Safeguarding & Child Protection are:

Designated Safeguarding Lead; Mrs L. Taylor (SENCO)

Deputy Safeguarding Lead; Mr I Wilson (Associate Head teacher) and Mrs J Hirst (Deputy Head teacher)

Governor with responsibility for Safeguarding; Mr G Shuttleworth (Vice Chair of Governors)

Please note: When in school we have a duty of care towards your child and in certain situations it may be necessary to contact Social Care Services if we believe it appropriate.

Medical Information

We remind parents and carers that school is only permitted to administer prescribed medicines. The full policy for medicines in school is laid out in the School Medical Policy but please note;

'Only named medicines clearly marked with the child's name and class will be accepted into school and only if it is necessary for a child to take four doses daily. Medicines will be kept safely in the school office. All medicine must be in the original package and have the strength and dosage required.'

Once at school, if a child is physically sick we will phone home to arrange for the child to be collected. If your child complains of being 'poorly' or is injured during the school day we may phone home to explain the circumstances and then ask a parent/carer to make the decision whether to collect their child early or leave their child at school. **Our assessments are made by qualified first aiders who judge symptoms, injuries and most importantly, if a child is distressed.**

Pupils with asthma- reminder

Immediate access to reliever medicines is essential. Parents/carers need to ensure that the school is provided with a reliever inhaler if their child suffers with asthma. All inhalers must be labelled with the child's name by the parent/carer. 'Older' pupils with asthma are encouraged to 'look after' their reliever inhaler as soon as the parent/carer, doctor or asthma nurse and class teacher agree they are mature enough to do so. Reliever inhalers for 'younger' children will be retained safely in the pupil's classroom.



Attendance reminder

Leave of absence including holidays in term time

Pupil attendance is mandatory. School has been instructed to 'follow up' on any and every pupil absence. The Local Authority (in liaison with school) will once again be issuing warning notices and fixed penalty fines where applicable, as directed by the Department for Education.

All evidence shows that pupils achieve better in school when they have good attendance. This is the reason that we encourage the maximum possible learning time in school. We ask parents to apply six weeks in advance for a leave of absence, including a holiday in term-time. Parents should fill in a leave of absence request form; this is available from the school's reception. Parents will be informed as soon as possible if a request can be authorised.

Careful consideration will be given to each request for a leave of absence. However, government legislation means that it is unlikely that any leave of absence, including term-time holidays, can be authorised by school. The school works with the local authority who will issue penalty notice fines for unauthorised absences, including unauthorised term-time holidays.

Penalty Notice Fines are £120 per parent/carer per child when paid within 28 days or reduced to £60 per parent/carer per child if paid within 21 days. If the fine is not paid, the parent/carer will be prosecuted. If your child is absent from school, please inform the school office at the earliest possible opportunity to ensure our records up-to-date and accurate.

School opening/ start times are:

The gate to the rear school yard will be open at 8.10am each day. The school office is open at 8.15am each day. **PLEASE BE ON TIME.** Good punctuality is essential to your child's Reading/ Phonics progress at school. This how we start our school day.

Year Group	Arrival (Start) time	Collection (finish) time
Nursery	8.45am	2.45pm
Reception	8.50am	2.50pm

Year Group	Arrival (Start) time	Collection (finish) time
Year 1 & 2	8.55am	2.55pm
Year 3 & 4	8.55am	3.00pm
Year 5 & 6	8.50am	3.05pm

End of the Half Term (Autumn One)- Friday 21st October 2022

This will be the last day of autumn term 1. School will close on this day at the times stated above.

Scheduled INSET day- REMINDER

As detailed in the holiday pattern circulated at the end of the summer term and again at the beginning of this term, school will be closed to pupils on Monday 31st October 2022 to facilitate staff training (INSET).

Beginning of the next Autumn Half Term (Autumn term two)- Tuesday 1st November, 2022

School will open for the second autumn half term on this day. Again, at the start times previously illustrated.

Let's work together!

Yours sincerely,

M Roberts

Mr M Roberts
Head teacher

